**Langsett Parish Council**

**Minutes of the Meeting Held**

**Wednesday 10th May 2017**

Present: Cllr Adrian James (Chair), Cllr Lynn Hammond, Cllr John Key, Cllr Linda Taylor, Mrs Stephanie Tolson (Clerk & RFO).

In attendance: No public.

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 **Public Participation**

None.

1. **Apologies**

Apologies were received and accepted from Cllr Sally Howe.

**2. To receive any declarations of interest**

None.

**3. Appointment of Chair**

Nominations for the coming year were called for, Councillor James was the uncontested nominee and he declared himself willing to stand and so was elected unopposed. A declaration of Acceptance of Chair form was completed and signed.

**4. Appointment of Vice Chair**

Nominations for the coming year were called for, Councillor Key was the uncontested nominee and he declared himself willing to stand and so was elected unopposed. A declaration of Acceptance of Vice Chair form was completed and signed.

5. **Guests**

The agenda item Karen Dennis from Age UK was taken within the Annual Parishioners’ meeting rather than the Annual meeting.

**6. Minutes – 15th March 2017**

***Resolved that the minutes be approved.***

**7. Matters Arising**

7.1 The Parish Council insurance was renewed following the last meeting.

7.2 The Precept for 2017 has been received; however BMBC paid it early (31st March), so it is included in the accounts for the year ending 31/3/2017.

7.3 The Chair enquired whether Bradfield Council have managed to get Sheffield Council dog wardens to patrol the area around Langsett reservoir that is within their parish.

*It was resolved that the Clerk will contact Bradfield PC.*

**8.** **Planning Matters**

8.1 There were no new planning applications.

8.2 Update on previous applications:

* 2017/0183 – Lower Belle Clive Farm-garage conversion to annex – Approved.
* 2017/0245 – Upper Belle Clive Farm –conversion of building to dwelling – Still under consideration.

**9.Financial Matters**

**9.1** The Clerk outlined the necessary payments for approval prior to the next business meeting including:-

* Clerk’s Monthly Salary - £180.13
* Diane Brown Internal Audit - £100.00
* YLCA – Annual Membership - £117.00
* CPRE – Annual Membership - £36.00
* Clerks expenses – Mileage £14.40
* ***Resolved that all payments be approved.***
	1. The Precept of £3341 was received on the 31st March.
	2. The Internal Auditor has completed her audit. The report will be available at the next meeting for discussion.
	3. The Clerk circulated Year End Accounts for the year ending 31st March 17 to Councillors.
	4. The Annual Governance Statement was approved and signed by the Clerk and Chairman.
	5. The Accounting Statement was approved and signed by the Clerk and Chairman.
	6. The accounts will be sent to the external Auditor in June.

**10**. **Correspondence Received**.

* The Council went through the correspondence list and several items were noted.
* Invites to the Barnsley Mayor’s Civic Service and the Penistone Mayors Civic Service in June were noted. No one was able to attend.
* The South Yorkshire Police public meeting at Penistone Grammar School was noted; however no one was able to attend.
* The Clerk informed the Council about the Community Governance Review meeting that she attended at BMBC. The first consultation phase will take place in July/August.
* The YLCA have requested that a Langsett Parish Councillor attend South Yorkshire branch meetings. It was agreed that when there is a forthcoming meeting and the venue is known the Council will see who could attend.

**11**. **Councillors’ Report**

 No District Councillors were in attendance.

**12.** **General Parish Council Business**

**12.1Litter Signs**

The Chair reported that eight signs have been made and five of these have been put up. One is in the YW car park lay-by, one is near the path in the YW car park, and three are in the village centre lay-by.

It was agreed to put three more in the village centre lay-by as this is very long and then install three or four on posts in the A628 lay-by.

The Chair stated that he will contact Cllr Howe regarding ordering another four signs and ensuring that they have Langsett Parish Council printed on them also.

**12.2 Ward Alliance**

The Chair reported on the recent Ward Alliance meeting. He reported that John Openshaw has retired and that his replacement is Stephen Miller.

12.3 **HE Trans Pennine Upgrade**

It was noted that the Chair had not been able to attend the last consultation event as the event had been advertised with an incorrect date and no-one was there when the Chair attended. The Chair has spoken to Iren Offei since, who has apologised.

12.4 **Langsett AQMA**

The possibility of a temporary traffic order regulation was discussed with regard to the latest correspondence with Chris Shields. It was agreed that this was still necessary. The correspondence from BMBC explains that updated traffic counts need to be undertaken to provide justification for the TRO and it also explains to process and costs involved.

***Resolved that the Clerk formally request BMBC to progress the proposal for a TRO and pursue Highways England with regards to setting up the working party to investigate air pollution mitigations.***

**13. Any Other Business**

**13.1** Councillor Hammond spoke about cars speeding at the top of Hartcliff Hill, especially with regards to the increased traffic due to the house building site on Chapel Lane.

***Resolved that the Clerk write to the BMBC highways department requesting signs regarding the dangerous bend and the need to slow down.***

**14. Date of Next Meeting** Wednesday 5th July 2017 at 7.30pm at the Barn, Langsett.

Signed:

Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_