

Langsett Parish Council

Parish Clerk: Avril Sturdy, 10 Rookery Way, Thurgoland S35 7BX

Phone: 07724 755236

Open to all members of the press and public

13th May 2024

The next meeting is the **ANNUAL MEETING** of Langsett Parish Council to be held at the Barn, Langsett immediately following the ANNUAL PARISHIONERS MEETING which commences at 7.00pm on **Wednesday 22nd May 2024** for the purpose of transacting the following business:-

Avril Sturdy

Clerk to the Council

AGENDA

1. To elect a Chairman of the Parish Council
2. To accept a Declaration of Acceptance of Office from the Chairman of the Parish Council
3. To elect a Vice Chairman of the Parish Council
4. To receive apologies for absence and consider reasons given for non-attendance
5. To confirm there are no changes to the Register of Interest Forms completed by Parish Councillors in 2023.
6. To receive any declarations of interest under the Council's adopted code of conduct arising from matters on the agenda
7. Finance and Accounts – **Audit requirements**
 - 7.1 To receive and approve Receipts and Payments account (Appendix A) Bank Reconciliation (Appendix B) and to receive Explanation of Variances (Appendix C)
 - 7.2 To certify Langsett Parish Council as exempt from external audit for fiscal year 2023/24 and complete the Certificate of Exemption (Appendix D).
 - 7.3 To note the Annual Internal Audit report for 2023/24 included at page 4 of the Annual Governance and Accountability Return 2023/24 (Appendix E)
 - 7.4 To approve Section 1 - Annual Governance Statement 2023/24 for Langsett Parish Council on page 5 of the Annual Governance and Accountability Return 2023/24 (Appendix F)
 - 7.5 To approve Section 2 - Accounting Statements 2023/24 for Langsett Parish Council on page 6 of the Annual Governance and Accountability Return 2023/24 (Appendix G)
 - 7.6 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.
8. To confirm the minutes of the meeting held on Wednesday 20th March 2024
9. To consider any matters arising from the previous minutes, not appearing elsewhere on the agenda
10. To welcome Claire Warrender, Yorkshire Water Rangers to discuss joint projects with the Parish Council going forward
11. **To adjourn the business of the Parish Council in order that members of the public can bring items to the attention of the Parish Council**
12. To receive and comment on any planning applications received since this agenda was produced
13. To receive any information on previous planning applications
14. To receive items to bring to the attention of BMBC Neighbourhood Services including litter/bins
15. To receive items related to footpaths and public rights of way issues
16. To receive information regarding roads and parking
17. Finance and Accounts - General
 - To receive information regarding matters having financial implications for the Council and to agree payments and note income in accordance with the Parish Council budget, as below (Appendix H)
 - (a) To note the receipt of the Precept of £3,978. No increase in Precept requested.
 - (b) To note Insurance renewal completed for 2024-2025
 - (c) To note invoice received for membership of YLCA
 - (d) To note invoice received for membership of CPRE
 - (e) To note invoice received for membership of Peak Park Parishes Forum

18. To consider any items of correspondence that have been received by the Clerk since the last meeting, not appearing elsewhere on the agenda.
 19. To approve the dates of 2024/25 meetings (Appendix I)
 20. Any Other Business not on the Agenda
 21. To be notified of any matters to be placed on the agenda of the next meeting of the Parish Council
 22. To confirm that the next meeting will be held on *Wednesday 10th July 2024* at 7.00pm and will be held at the Barn, Langsett.
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Appendix I

Proposed dates of meetings 2023-24 for approval

Wednesday 10th July 2024

Wednesday 18th September 2024

Wednesday 13th November 2024

Wednesday 15th January 2025

Wednesday 12th March 2025

Wednesday 21st May 2025