**Langsett Parish Council**

**Minutes of the Annual Meeting of Langsett Parish Council held at The Barn, Langsett**

**on Wednesday 22nd May 2024 immediately following the Annual Parishioners Meeting at 7.00pm**

**Present: Cllr Peter Horner (Chair), Cllr Dean Furniss, Cllr Lynn Hammond, Cllr Linda Taylor, Avril Sturdy (Clerk/RFO)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**24/25-001 Election of Chairman**

Nominations for Chairman for the coming year were called for, Councillor Horner was nominated, he declared himself willing to stand and so was elected unopposed.

**24/25 -002 Declaration of Acceptance of Office from the Chairman**

Councillor Horner completed and signed a Declaration of Acceptance of Chair form.

**24/25 -003 Election of a Vice Chairman**

Nominations for the coming year were called for Vice Chair, Councillor Taylor was nominated, and she declared herself willing to stand and so was elected unopposed. A declaration of Acceptance of Vice Chair form was completed and signed.

**24/25 -004 Apologies for absence**

Apologies for absence received from Cllr Kate Wood, and reason for absence accepted.

 Apologies also received from Ward Cllr Hannah Kitching and Claire Warrender (*Yorkshire Water).*

**24/25 -005 Register of Interest**

The Clerk reminded Councillors that any changes to the Register of Interest forms completed in 2023 required a new form to be completed, and if needed to contact the Clerk.

**24/25 -006 Declarations of interest**

 None received

**24/25 -007 Finance and Accounts - Audit**

7.1 The Clerk circulated Year End Accounts (year ending 31st March 2024) to Councillors. Councillors received and approved Receipts and Payments account (Appendix A) Bank Reconciliation (App. B) and Explanation of Variances (App. C).

7.2 It was **resolved**that Langsett Parish Council is exempt from external audit for the year 2023/24 as its annual turn-over does not exceed £25,000 . The Certificate of Exemption (Appendix D) was approved and signed by the Clerk and Chairman and this will be sent to the external auditor.

7.3 The Annual Internal Audit report for 2023/24 included at page 4 of the Annual Governance and
 Accountability Return 2023/24 (Appendix E) was received.

7.4 It was **resolved**that Langsett Parish Council approve Section 1 Annual Governance Statement 2023/24 for Langsett Parish Council on page 5 of the Annual Governance and Accountability Return 2023/24. (Appendix F)

7.5 It was **resolved** that Langsett Parish Council approve Section 2 - Accounting Statements 2023/24 for Langsett Parish Council on page 6 of the Annual Governance and Accountability Return 2023/24 (Appendix G).

7.6 It was **resolved** that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities, Langsett Parish Council will publish the following documents on a public website :

* Certificate of Exemption
* Annual Internal Audit Report 2023/24
* Section 1 – Annual Governance Statement 2023/24
* Section 2 – Accounting Statements 2023/24
* Analysis of variances
* Bank Reconciliation to 31 March 2024
* Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

**24/25 -008 Minutes of the meeting held on Wednesday 20th March 2024**

It was **resolved** that the minutes be approved and signed by the Chairman.

**24/25 -009 Matters arising from the previous minutes**

Provision of Broadband to be discussed at the July meeting.

**24/25-010 Proposed projects with Yorkshire Water**

Claire Warrender, Yorkshire Water Ranger, was unable to attend the meeting but requested options for an alternative meeting. The Clerk would liaise with Yorkshire Water Rangers to organise a meeting.

 The Clerk passed on information regarding an Engagement Day to be held by Yorkshire Water in Langsett Barn car park on 7th July and had requested flyers for display.

**24/25 -011 Public Participation**

No members of the public attended.

**24/25 -012 Planning Applications received since the agenda was produced**

None received.

**24/25 -013 Information on previous planning applications** **(decisions by BMBC)**
Under consideration: 2023/0665 Little Doubting Farm, Langsett: Erection of menage

**24/25 -014 Items to bring to the attention of BMBC Neighbourhood Services**

 The new bin on the A616 had been reported to BMBC and the BMBC Heritage Officer as not being in keeping with its location. The Clerk had asked why the old bin had been removed and requested a traditional black bin in place of the large steel bin. A photograph of the new bin had been sent to the Heritage Officer as requested, awaiting further response.

 The replacement dog bin requested at the top of Brookhouse Lane and a request regarding larger bins in the laybys - still await response.

 Flouch layby – various items of rubbish left. **Resolved**: report to BMBC

**24/25 -015 Footpaths and Public Rights of Way Issues**

The Hartcliff Hill Race was held on 24th April but no issues raised.

**24/25 -016 Roads, Transport** **and Parking**
- Issues raised by residents during the road works on the A616 seem to have been resolved.

* The line of sight is poor at Fulshaw Cross roads. **Resolved**: report to Highways.
* The reply from BMBC Highways regarding the Parish Councils concerns regarding Gilbert Hill and request for a barrier to be installed, was read out. Despite recent vehicular accidents on Gilbert Hill, BMBC did not accept this was an urgent issue and a barrier would not be considered.

**24/25 -017 Finance and Accounts**

Information was provided regarding matters having financial implications for the Council and to agree payments and note income in accordance with the Parish Council budget:
17.1 Noted the receipt of the Precept of £3,978. No increase in Precept requested.
17.2 Noted Insurance renewal confirmed for 2024-2025
17.3 Invoice received for membership of YLCA £136 , duly approved

17.4 Invoice received for membership of CPRE £36.00 , duly approved

17.5 Invoice received for membership of Peak Park Parishes Forum of £6.00 , duly approved

17.6 The payments and income in accordance with the Parish Council budget as noted below
 were approved:

**Receipts**

**Deposit account** 28th March 2024 Interest£ 27.10

 **Current account** 4th April 2024 Precept received £3,978.00

 **Expenditure**

 Clerks salary (April & May 2024) £ 372.60

 Clerk’ s expenses up to 22nd May 2024 inc McAfee renewal £ 108.79

 YLCA – Annual Membership £136.00

 CPRE – Annual Membership £ 36.00

 Peak Park Parishes Forum £ 6.00

**24/25 -018 Items of correspondence not appearing elsewhere on the agenda**
- Samuel Wordsworth charity letter received. **Resolved**: obtain a copy of the objectives regarding
 any future grant application.

- National Peak Park Annual Parishes Day Saturday 12th October 2024

- BMBC Mayor of Barnsley’s Civic Service Thursday 13th June 2024

- Penistone Food Buddies – place poster on noticeboard and website.

- Barnsley Boundary Review – send to Councillors by e-mail. No implication for Langsett Parish.

- Suggested provision of a .gov Email address/ Website – further information to be provided.

**24/25 -019 Dates of meetings 2023-24 for approval**The following dates were approved:
Wednesday 10th July 2024

Wednesday 18th September 2024

Wednesday 13th November 2024

Wednesday 15th January 2025

Wednesday 12th March 2025

Wednesday 21st May 2025

**24/25 -020 Any Other Business not on the Agenda**

To consider a Parish event in August to display historical pictures and information about Langsett

 Parish. **Resolved**: Book Langsett Barn Bank Holiday Monday 26th August. Consider contacting Penistone Archives for information and perhaps attending.

**24/25 -022 Matters to be placed on the agenda of the next meeting of the Parish Council**

* August event Monday 26th August 2024
* Meeting with Yorkshire Water Rangers

**24/25 -023 Date and Time of Next Meeting**

The next meeting of Langsett Parish Council will be held on **Wednesday 10th July 2024** at 7.00pm at the Barn, Langsett.

Signed:

Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_