

Langsett Parish Council
Minutes of the Meeting held at The Barn, Langsett
on Monday 11th November 2019 at 7.30pm

Present: Cllr Adrian James (Chair), Cllr John Key, Cllr Lynn Hammond, Cllr Peter Horner, Cllr Linda Taylor, Residents, and Mrs Avril Sturdy (Clerk & RFO)

Public Participation

Residents submitted comments regarding agenda item 6, planning application NP/B/0819/0853. The Chairman explained that the Parish Council would only pass on comments to the Peak Park Planning Authority and the decision would be in that authority's hands.

A resident raised concerns regarding the National Grid's Peak District East Visual Impact Provision to be discussed under agenda item 6, and in particular regarding the number of contractors involved, the building of a new road to service the project, the use of particular gases and damage to the biology in the area. The Chairman noted that the Parish Council could only express views regarding the impact of increased traffic through the Parish as it was for Dunford Parish Council to comment on the application. It was noted the increased traffic may also have an impact on air quality.

19/20-088 Apologies for absence

None

19/20-089 Declarations of interest

None received

19/20-090 Co-option of New Councillor

It was agreed to co-opt Peter Horner as Councillor to the Parish Council. A declaration of Acceptance of Office form was completed and signed.

19/20-091 Minutes of the meeting held on Monday 9th September 2019

It was **resolved** that the minutes be approved.

19/20-092 Matters arising from the previous minutes

None received.

19/20-093 To consider the following Planning Applications:

NP/B/0819/0853 Barnside House, 4 Waters Edge Langsett

The Parish Council had no comments to make on the above application

2019/1013 Planning application for National Grid's Peak District East Visual Impact Provision

Concern was raised regarding the possible increased amount of heavy goods vehicles involved in this application using the A616 through Langsett, and possible delay on the A628. It was **resolved** to contact Highways England and Barnsley Metropolitan Borough Council (BMBC) Highways department regarding the increased traffic and air quality concerns, and the proposed traffic management plans to be put in place.

2019/1099 1 Ivy Cottage, Manchester Road, Langsett, Sheffield, S36 4GY - Single storey side extension - The Parish Council had no comments to make on the above application.

19/20-094 Planning Applications received since this agenda was produced

2019/1160 Montgomery House, Sheephouse Wood, Stocksbridge, S36 4GS

Erection of a fabrication workshop. The formation of a new parking area to accommodate 71 spaces for horsebox and chassis and 32 additional spaces for staff parking, including land re-profiling and retaining walls

The Parish Council had no comments to make on the above application

19/20-095 Information on approved / declined Planning Applications

2019/0973 Equi Trek Ltd., Manchester Road, Midhoptones, Sheffield, S36 4GS

Proposed hardstanding and drop kerb to allow changes of use of land for vehicle display.

2019/0862 Equi Trek Ltd., Manchester Road, Midhoptones, Sheffield, S36 4GS

Display of various illuminated and non-illuminated signage/flagpoles

The applications are still pending review by Highways England. It was resolved to contact BMBC Planning department again as the lighting of the signs should be addressed as currently it could be regarded as a hazard to oncoming vehicles and to again suggest some form of shading to the lights.

The Clerk informed the meeting that correspondence had been received regarding support for proposed planning applications and had advised that the Parish Council will comment on all planning applications sent to it from the appropriate authority but that the decision rests with the larger authority.

19/20-096 BMBC draft Supplementary Planning Documents consultation

The consultation had been sent to Councillors by e-mail , no comments made.

19/20-097 Parish Noticeboard

The possible location of the Noticeboard, the size of the proposed noticeboard (approximately 4 x A4 portrait), and the materials proposed were discussed. The location was in the Peak District National Park and it was **resolved** to send the PDNPA details of the proposed noticeboard, and it was **resolved** to apply to the Ward Alliance for a contribution of half the cost and installation of the noticeboard, with the remainder being from the Parish Council.

19/20-098 Historic photographs of Langsett Parish

The Clerk will contact the PDNPA to enquire how they would prefer to see historical photographs of Langsett to display within the Barn, and perhaps invite to a meeting.

The Parish Council resolved that the PDNPA could use one of the historical photographs of the path to Langsett Barn in one of their publications.

19/20-099 Provision of trees

It was noted that the Woodland Trust was offering free trees, if there were any suitable locations .

The Peak Park Rangers were asking for volunteers to assist in planting of trees in the parish and it was **resolved** to add this to the website and parish mailing.

19/20-100 Air Quality

Highways England will be undertaking a 3 day survey of air quality at the end of November and will engage with the Parish Council regarding next steps once the results of the survey are available.

19/20-101 Litter and dog waste bins

It was noted that issues regarding emptying of dog bins have been dealt with as they arose by contacting Yorkshire Water and there are no current issues noted. Bins are numbered by BMBC to allow clear reporting of issues.

19/20-102 Items to bring to the attention of BMBC Neighbourhood Services

None received.

19/20-102 Roads and Transport

The Clerk advised notification of roadworks have been placed on the Parish website and on e-mail mailing. These include work on the A628 Monday 11th November for approximately 2 weeks and 18th November for approximately 1 week.

19/20-103 Footpaths and Rights of Way issues

Concern was raised regarding a stile on the footpath below Field House Farm where the bridge had collapsed and it was **resolved** to report this to BMBC Footpaths dept.

19/20-104 Update regarding the Ward Alliance

The Chairman had resigned from the Ward Alliance. If any Councillors wished to attend future meetings, the Clerk would contact the clerk to the Ward Alliance.

19/20-105 Feedback from District Councillors.

No District Councillors were in attendance.

19/20-106 Update on outstanding matters from the Clerk (Appendix A)

The Clerk informed the meeting that all outstanding matters (except reporting of fly tipping in Midhopestones) are covered within the current agenda and therefore Appendix A was not issued.

19/20-107 National Community Energy campaign

Details of the National Community Energy campaign had been circulated and would be reviewed at the January meeting if appropriate.

19/20-108 Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018

The cost of a new website in order to meet the new regulations was reviewed and it was **resolved** to look at provision of an Accessibility Statement on the Parish website to meet requirements.

19/20-109 Civic Carol Service, Thursday 19th December 2019

Councillors Hammond and Taylor will attend the Civic Carol Service.

19/20-110 Model Financial Regulations July 2019

The Clerk noted the minor changes to the previous model Financial Regulations and the new model Financial Regulations of July 2019, having been reviewed, were **resolved** to be

adopted by the Parish Council. The Financial Regulations July 2019 were adopted and duly signed.

19/20-111 Parish Council's Risk Assessment policies

The Financial Risk Assessment policy and the Parish Council Risk Assessment document had been adopted by the Parish Council, and the policy duly signed. The Risk Assessment document had not been signed and it was **resolved** to sign to complete the requirements.

19/20-112 Matters having financial implications for the Council

112.1 The Clerk outlined the necessary payments for approval (Appendix B) including: -

Income	Expenditure
	Clerks salary inc working from home (Oct & Nov 2019) as agreed
	Clerk' s expenses 9 th Sept – 11 th Nov 2019 £ 22.48
	PDNPA 3 months room hire (in advance) £45.00
	Mrs Brenda Shaw (Charity of Samuel Wordsworth) £19.00

It was **resolved** that all payments be approved and cheques signed.

112.2 *Bank balances as at 1st Nov 2019* : D/A £8,345.81 and C/A £3,090.38

112.3 - transfer of monies from deposit to current account re payment of defibrillator completed and shown in balance above
- VAT reclaimed £281.92 and shown in balance above

112.4 HSBC Bank mandate

A new bank mandate was required as due to a new Councillor signatory and it was resolved the mandate forms be signed. It was **resolved** to accept the following resolutions as required by HSBC UK Bank plc in accordance with the terms of the bank mandate:

- “ (i) That a bank account or accounts be continued with HSBC UK Bank plc (the “Bank”) and the Bank is authorised to :
- (a) pay all cheques and act on other instructions for payment signed on behalf of the Council by any three of those listed overleaf (the ‘signatory’), whether any account of the Council is in debit or credit;
 - (b) accept Avril Sturdy, The Clerk and Responsible Financial Officer (‘The Proper Officer’) as fully empowered to action on behalf of the Council in any other transaction with the Bank.
- (ii) That the Council agrees that any debt incurred to the Bank under this authority shall in the absence of written agreement with the Bank to the contrary be repayable on demand.
- (iii) That the Clerk and Responsible Financial Officer (the ‘Proper Officer’) is authorised to supply the Bank as and when necessary with lists of persons authorised to sign, give receipts and act on behalf of the Council; and that the Bank may rely upon such lists.
- (iv) That these resolutions be communicated to the Bank and remain in force until changed by a resolution of the Council and a copy, certified by the Chief executive and the Proper Officer, is received by the Bank”.

- 112.5 Budget Planning 2020 and Precept request in January 2020
The Clerk provided the current financial situation and it was **resolved** that further financial information including the breakdown per household would be sent to Councillors in advance of the January meeting when the precept would be considered.

19/20-113 Items of correspondence not appearing elsewhere on the agenda

None noted

19/20-114 Any Other Business

None noted

19/20-115 Matters to be placed on the agenda of the next meeting of the Parish Council

None noted

19/20-116 Date and Time of Next Meeting

The next meeting will be held on Monday 13th January 2020 at 7.30pm at the Barn, Langsett.

19/20-117 Exclusion of Press and Public from the remaining items on the agenda

It was **resolved** to exclude the press and public from the remaining items on the agenda

117.1 Amendment to terms of Clerks contract of employment

The amendment to the Clerks contract regarding hours of work as per Minute 19/20-087.2 was duly signed by the Chairman and the Clerk.

Cllrs James and Key having giving notice of resignation effective at the end of the November meeting duly left the meeting. Councillors expressed their thanks to Councillors James and Key for all their hard work whilst on the Parish Council.

117.2 Appointment of Chairman and Vice-Chairman

Nominations were called for Chairman, Councillor Horner was the uncontested nominee and he declared himself willing to stand and so was elected unopposed. A declaration of Acceptance of Chair form was completed and signed.

Nominations were called for Vice Chairman, Councillor Taylor was the uncontested nominee and she declared herself willing to stand and so was elected unopposed. A declaration of Acceptance of Vice Chair form was completed and signed.

117.3 Parish Council vacancy (Co-option)

Two applications had been received regarding the two vacancies on Langsett Parish Council. Councillors discussed the vacancies, having received written applications in advance. It was proposed and **resolved** to co-opt Angela Brailsford and Susan Barnes onto the Council. This was agreed. They will be invited to attend the January meeting to be co-opted.

The meeting closed at 9.15pm.

Signed:

Chair _____ Clerk _____ Date _____